

Millington cum Givendale Parish Council



Minutes of the Council Meeting Tuesday 6 June 2017, 7.30pm, Village Hall

Present: Cllrs Burley (Chair), Willoughby, Cargill, Francis

Members of Public: 1

Public Participation: Mrs Berriman queried the period of notice required by the Clerk. Cllr Burley confirmed it is 1 month and this has been served

1466: Declaration of Pecuniary and Non-Pecuniary Interest
None

1467: Apologies
Cllrs McConachie, Brooks

1468: Minutes of Meeting held on May 2 2017
The minutes for the meeting held on May 2 2017 were approved and signed as a true record.

1469: Matters Arising (not otherwise noted on the agenda)
None

1470: Accounts and Finance Statement
Cllr Burley to acquire mandate form to update so that council has access to online banking. Signatures to be updated – Cllr Cargill to be added.

Agreed schedule of payments: Clerk's salary £129.84 to J Roberts
Tax on salary £32.40 to HM Revenue and Customs

1480: Highways
Cllr Burley to make progress on this. **Cllr Burley is to meet with forestry representative** to discuss situation with regard to overgrown trees at bottom of Millington Hill. Village taskforce visit is scheduled for 7 June – this will address issues in Millington and Givendale.

1481: Village plan
Cllr Burley confirmed that draft plan for approval was sent out with supporting documents last month. Next stage is to produce proper plan and circulate to households in parish. Meeting acknowledged that Plan will need to be made available to individuals in households.

Timetable for distribution:

- To households by weekend following PC meeting September 5 2017;
- Collections to be made by 18 Sep.
- All councillors to assist where possible.
- **Cllr Burley to produce covering letter** in time for July PC meeting.

- 1482:** Broadband
Cllr Burley reported no further progress possible. Council must presume issue is now a matter for individuals to take forward.
- 1483:** Benches
Cllr Burley to take forward practical details as per emails received. There is no cost to council.
- 1484:** Allotments
Cllr Burley confirmed letter has been sent to tenants confirming that tenancy agreements will not change this year but will be reviewed in time for next year.
Insurance – **Cllr Burley is to check insurance** and clarify position re limitation of public liability.
Review of new tenancy agreement – **meeting of working party to be arranged to discuss drafting of new agreement – Monday 12 June 7.30pm, village hall.**
Working party will consider position re Mr Willis and bring to next pc meeting.
- 1485:** Strimmer
Cllr Willoughby confirmed strimmer has been purchased and tested. Payment due £143.15. Strimmer will be stored in Cllr Willoughby's garage for security.
- 1486:** Yorkshire day
Cllr Burley is to circulate email with tasks allocated to volunteers
- 1487:** Website Management
Cllr Burley to approach Cllr Brooks, who has expressed interest. His involvement welcomed by councillors. **Cllr Burley to liaise with E Riding contact to find out how to upload docs** – this to involve Cllr Brooks.
- 1488:** Councillor Vacancy
E Riding Council has confirmed no responses have been received re election – Council can move forward to co-option process.
Cllr Burley to advertise vacancy on village notice board(s) in next few days
Co-option procedure agreed:
- Advert to be in place for 21 days
 - In absence of clerk, letters of application to go to Chair, who will circulate to councillors in confidence, in time for July meeting.
 - Council confirmed receipt of Mrs Berriman's email requesting that her previous application be resubmitted; **Cllr Burley to acquire this from Mrs Roberts.**
- 1489:** Clerk Vacancy
Cllrs Willoughby and Burley to create advert at meeting of working party, for clerk's position. To be distributed to Millington and Givendale (noticeboards) and local press, plus Alan Barker, who will in turn distribute to existing council clerks.

1490: A Nation's Tribute Beacon lighting, 11 Nov 2018
Cllr Willoughby proposed we become involved in this. Seconded by Cllr Burley. **Cllr Willoughby to confirm involvement by March 2018**

1491: Dog fouling
Meeting confirmed that Wolds Way area affected is in Nunburnholme Parish. Cllr Willoughby proposed that this is passed to them for action. Seconded by Cllr Burley. **Cllr Cargill to contact clerk of Nunburnholme PC** and forward email plus suggestion on possible way forward.

1492: Response to emails
Cllr Francis brought to council's attention correspondence re Rural Co-operatives Programme. **Cllr Burley to look into possible link with Village Plan.**

1493: Items for next agenda
Allotments
Yorkshire day
Village plan
Village Task Force Visit
Highways
Benches
Dog Fouling
Councillor and Clerk vacancy
Web site

1494: Any Other Business
None

1495: Next meeting:
Tuesday 4 July 2017, 7.30pm

Meeting closed: 8.55pm